

## Upper Hurstville Security District (UHSD) Board Meeting Minutes: Q2 2020 & Q3 2020 August 11, 2020

Attendees: Patrick Talley, Brooke Duncan, Doug Finegan, Matt French, Paulette Rivas, Jay Seastrunk, Ouida Laudumiey

Absent: Ben Waring, Rebecca Norwood arrived a few minutes late.

Guest(s): Katherine Smith

- Call to order, roll call, certification of quorum (Pat)
- **Old Business:**
- Paulette Rivas moved to approve minutes of previous meeting on 22 January 2020, Brooke Duncan seconded:
  - Vote: Motion Passes / All in favor none opposed
- **New Business**
- Financial and budget report for 2020 year to date.
  - Revenue is right on target
  - Expenses a little higher than budget
    - Patrols higher than budget
    - Camera rebates and maintenance lower than budget
    - Private Patrols higher than NOPD patrols relative to budget
- Discussed how to handle refundable parcel fees –
  - Discuss with auditors
  - Discussion about seeking AG opinion
  - No action taken at this time
- **Old Business**
- Insurance Discussion
  - Is cyber security insurance needed
  - Katherine to get quote for D&O insurance and have Brooke review
  - Insurance does not include Cyber
  - Verify insurance covers UHRA and UHSD
  - Determine if Katherine Smith is covered as a contractor.
- Patrol Discussion
  - Has NOPD been showing up as scheduled
    - General consensus is yes they have been showing up as scheduled between 4 and 5pm
  - Board members will call patrol number to see how things are going:
    - Matt Wed, Paulette, Thu, Rebecca Fri, Doug Monday, Jay Saturday, Tuesday Ouida – call at odd time to see if phone is being transferred correctly and NOPD / Patrol have what they need
    - Email findings so that we have it recorded
    - If we find deficiencies will discuss at a future meeting
  - Brooks noted that Whole Foods is using Housing Authority Police details
  - LSP mentioned as patrol provided but since COVID they are short handed with no extra capacity for details
- Crime Prevention Discussion:
  - Cameras and Signage
  - A lot of vegetation growth observed – maybe email a reminder to trim growth back and brighten areas up for security purposes. Include 10 commandments, lighting, landscaping. Perhaps include social information in the same email blast. Make this a monthly email reminder.
- Pat Talley Motion to Adjourn seconded by Jay Seastrunk
  - Vote: Motion Passes / All in favor none opposed

## Upper Hurstville Residents Association (UHRA) Board Meeting Minutes: Q2 2020 & Q3 2020 August 11, 2020

Attendees: Patrick Talley, Brooke Duncan, Doug Finegan, Matt French, Paulette Rivas, Jay Seastrunk, Ouida Laudumiey, Rebecca Norwood

Absent: Ben Waring

Guest(s): Katherine Smith

- **Old Business:**
- Paulette Rivas moved to approve minutes of previous meeting on 22 January 2020, Matt seconded:
  - During the discussion Doug indicated minutes should be revised to reflect a balance of around \$6000 in the UHRA accounts.
  - Vote: Motion Passes / All in favor none opposed
  
- **New Business**
- Presidents report
- Financial Report - Treasurer
  - Dues notice sent out
  - May rebill unpaid members when announcing next social event
  
- Communications/Website report - Secretary
  - Include request for directory information in email communication with dues and social announcement
  - Security 10 Commandments / Security: Matt and Rebecca
  - Camera Rebate
  - Dues Notice
  - Directory Update
  
- Social Committee
  - Likely do a TGIF this fall instead of a formal party
  - Discussion of an outdoor second line / music on a block over an indoor event
  - Will bring up at October Meeting to move forward
  
- Membership Committee
  - No Report
  
- Other items discussed:
  - Block Captain assignments – many new people have moved to the area and many captains have moved away.
  - Select and ask people to be block captains, if they are not interested select an alternate until one is found.
  - Zoning enforcement discussed
  
- Doug Finegan Motion to Adjourn seconded by Matt French
  - Vote: Motion Passes / All in favor none opposed